

WHITEFORD TOWNSHIP BOARD OF TRUSTEES

August 20, 2019

Call to Order: Supervisor Walter Ruhl called the meeting to order and led the Pledge of Allegiance at 7:30 p.m. in the Whiteford Township Offices. Present were Donald Sahloff, Angela Christensen, Bernice Heidelberg, Walter Ruhl, Alex Drescher, Township Attorney, and approximately 10 guests. Tim Hill was absent.

Approve Agenda: Motion to approve the agenda of August 20, 2019 made by Donald Sahloff, second by Bernice Heidelberg. Motion passed 4-0, 1 absent.

Approve Minutes: Motion to approve the minutes of July 26, 2019 made by Donald Sahloff, second by Angela Christensen. Motion passed 4-0, 1 absent. Motion to approve the special meeting minutes of July 26, 2019 made by Bernice Heidelberg, second by Angela Christensen. Motion passed 4-0, 1 absent.

Check Registers: Motion to approve the August 20, 2019 General Government check register with disbursements totaling \$191,373.72 made by Bernice Heidelberg, second by Donald Sahloff. Motion passed 4-0, 1 absent. Motion to approve the August 20, 2019 Utilities Operations check register with disbursements totaling \$17,951.15 made by Angela Christensen, second by Bernice Heidelberg. Motion passed 4-0, 1 absent.

Treasurer's Financial Report: Treasurer's Financial Report was unavailable.

Burnham & Flower Insurance: Jon Johnson of Burnham & Flower Insurance Group gave a presentation on Township renewal insurance coverage. Motion to approve renewal of township insurance coverage in the amount of \$50,247, plus additional coverage for Casualty Limited Terrorism at \$97, Property Terrorism at \$188, Decreased Property Deductible to \$500 at \$312, and Increase Non-Monetary Defense Cost at \$250 for one year effective August 23, 2019, made by Donald Sahloff, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 4-0, 1 absent.

Whiteford Schools Bond Proposal: Valerie Orr, Superintendent of Whiteford Agricultural Schools, Marcy Anderson and Emily Dyer presented information on the School Bond Proposal for the November 5, 2019 election.

Water Plant Provisional Operator: Walter Ruhl presented information and a contract for Tim Hill to operate the Water Plant as a Provisional Operator. Motion to approve the contract for Tim Hill as a Provisional Operator for the Water Plant at a pay rate of \$22 per hour made by Donald Sahloff, second by Bernice Heidelberg. Motion passed 4-0, 1 absent.

Resolution To Pay Water Plant Workers Twice Monthly: Motion to approve Resolution To Pay Water Plant Workers Twice Monthly made by Donald Sahloff, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 4-0, 1 absent.

Water Plant Expansion: Walter Ruhl asked the board to consider the future need of Water Plant expansion, by putting an addition onto the existing building. Motion to approve putting out to bid for cost estimates on a 90' x 40' addition onto the existing Water Plant to be paid with the BAN Water project monies made by Donald Sahloff, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 4-0, 1 absent.

Old School House Museum: Walter Ruhl received a request from the Monroe County Library System to investigate re-purposing the Old School House Museum building as a library. He will inform the board after meeting with the Monroe County Library.

Park Report: Walter Ruhl and Ernie Sasse reported all the fields now have Slide Safe on them, donated by Stoneco. Motion to approve trucking for the Slide Safe in the amount of \$16,600 made by Angela Christensen, second by Donald Sahloff. Motion passed 4-0, 1 absent. Motion to purchase fencing for the outfield of diamond #3 in the amount of \$3,500 made by Bernice Heidelberg, second by Donald Sahloff. Motion passed 4-0, 1 absent.

Road Report: Road Advisor Bob Schnipke and Walter Ruhl will be meeting with Monroe County Road Commission to discuss roads for 2020, and will be meeting with Bedford Township to discuss Adler Road repair. Bob Schnipke reported the Goetz Road Bond will be paid off in February, 2020.

Fire Report: Ottawa Lake Fire Department will be hosting an Open House on September 7 from 11:00 a.m. to 3:00 p.m. All are welcome! The Ottawa Lake water line has been installed and the old community well equipment has been removed. The fire departments have decided on the program "Image Trend" at a cost of \$7,000 with an annual fee after the first year of \$5,500. Ottawa Lake Fire Department reported 20 calls for the month of July 2019. Whiteford Center Fire Department reported 25 calls for the month of July 2019.

Part-Time Office Assistant: Walter Ruhl called back to the table the part-time Office Assistant position. Motion to approve hiring a part-time Office Assistant with duties as presented made by Angela Christensen, second by Bernice Heidelberg. Motion passed 4-0, 1 absent

Additional Items To Come Before The Board: Walter Ruhl asked board members to review informational handout on a Site Plan Review Workshop at Monroe Community College on September 19, 2019 from 6:00 p.m. to 9:00 p.m. Motion to approve paying the cost of \$55 per person for those who wish to attend made by Bernice Heidelberg, second by Donald Sahloff. Motion passed 4-0, 1 absent.

Adjourn: Meeting adjourned at 9:36 p.m. after completion of the agenda.

Angela Christensen

Whiteford Township Clerk